

REGD. OFFICE :

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February 5, 2016

To
The General Manager – Dept. Corporate Services,
Bombay Stock Exchange Limited,
25th Floor, Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai – 400 001

Scrip Code: 505658

Dear Sirs,

This is to give you notice that a Meeting of the Board of Directors of the Company will be held on **Friday, the 12th February, 2016**, to consider and take on record the Unaudited Financial Results of the Company for the quarter and Nine Months ended **31st December, 2015**.

Further, the trading window will remain closed from **06/02/2016** to **16/02/2016** as defined under the SEBI (Prohibition of Insider Trading) Regulations, 2015.

Yours faithfully,
For **REMI PROCESS PLANT AND MACHINERY LTD.**

Sd/-
RISHABH R. SARAF
DIRECTOR